



## PERSONAL DATA CHARTER

**In accordance with the regulations in force, in particular Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 ("GDPR"), CHEZ LAURENT & SANDRINE informs you of your rights**

### **I. Why do we collect your personal data?**

Whatever your situation, we collect and process your "personal data". For what ? Because they are necessary for us to comply with our legal obligations, and to know you better.

As part of CHEZ LAURENT & SANDRINE' activities, your personal data will be collected and used to carry out statistical studies to adapt CHEZ LAURENT & SANDRINE' offers to the needs of its customers.

### **I. Who can view or use your personal data?**

CHEZ LAURENT & SANDRINE but also the services responsible for control, the authorized personnel in charge of the fight against fraud, the fight against money laundering and the financing of terrorism and internal control, the inspectors, investigators, experts and auditors, the authorized personnel of the CHEZ LAURENT & SANDRINE management and the authorized personnel of external service providers.

Under no circumstances are your personal data collected and/or transferred to third parties without your knowledge.

## **I. How long are your personal data kept?**

Are you a visitor?

Data used for prospecting and information purposes are kept three years after the last contact.

Are you a customer?

The data necessary for the management of the associated services is kept until the legal limitation periods have expired.

## **I. How secure is your data?**

CHEZ LAURENT & SANDRINE implements organizational and technical measures to preserve the security of your data. Sensitive data is subject to specific security measures. To strengthen the security and confidentiality of your data, CHEZ LAURENT & SANDRINE have implemented systems for restricted access to data. Thus, your data is only visible to authorized personnel who are aware of personal data protection issues. In the event of a violation of your personal data, we are required to notify the CNIL and inform you as soon as possible to enable you to take appropriate measures.

## **I. Personal data: what are your rights?**

- View, modify, delete...as far as current data protection regulations allow, you have numerous rights regarding the use made of your data:
- The right of access: you can ask us if we process data concerning you and when this is the case, you can obtain access to said data as well as information related to the processing thereof (purposes, category of data, categories of recipients, retention period or criterion for determining the duration, source in the case of indirect collection and associated guarantees, reminders of your rights).
- The right to rectification: you can request the rectification of inaccurate information concerning you if it is obsolete or erroneous, or request that your incomplete data be completed, including by providing a supplementary declaration. In the event of exercising this right, we will notify each recipient to whom your data has been communicated of any rectification of data, unless such communication proves impossible or requires disproportionate effort.
- The right to object to the processing of your personal data, for example, when your personal data is not useful for managing your membership, or for compliance with a legal obligation or is no longer necessary for our contractual relationship. This right is available when the processing is based on our legitimate interest or the execution of a mission in the public interest, as well as in the event of processing of your data for prospecting purposes, including profiling to the extent that it is linked to such prospecting.
- The right to erasure, when there is a reason provided for by law, such as for example: the uselessness of the data or the withdrawal of your consent for processing based on the latter, if you object to the processing for prospecting purposes, statistical studies, or if you object to processing for another purpose and there is no legitimate or compelling reason for the processing. In the event of exercising this right, we will notify each recipient to whom your data has been communicated of any erasure of data, unless such communication proves impossible or requires disproportionate effort.

The right to restricted use, when the data is not necessary or no longer useful for our contractual relationship, or you are opposed to processing based on our legitimate interest, during the verification whether the legitimate reasons pursued by the data controller prevail over yours. In the event of exercising this right, we will notify each recipient to whom your data has been communicated of any limitation of the processing carried out, unless such communication proves impossible or requires disproportionate effort.

The right to portability, that is to say the possibility of asking us to communicate your data to the person of your choice within CHEZ LAURENT & SANDRINE, upon simple request. This right only concerns the case where the processing is carried out using automated processes and on the basis of your consent or the execution of an opt-in.

The right to change your mind, and withdraw the consent you had given us to process your data, in particular when you have authorized us to process your data for prospecting purposes, or statistical studies, free of charge to all moment and without reason.

The right to define guidelines relating to the conservation, erasure and communication of your data after your death.

The right to lodge a complaint with a supervisory authority, such as the National Commission for Information Technology and Liberties (CNIL) in France.

Finally, the CNIL website will provide you with detailed information on your rights and all legal aspects linked to your personal data: [www.cnil.fr](http://www.cnil.fr).

## **I. Who is responsible for your data?**

The legal representative of the site are Mr & Mrs DIDIER

## **How to exercise your rights?**

Question, complaint, modification request...

For all these situations, you should write by email to: [sand.8870@gmail.com](mailto:sand.8870@gmail.com)

For all your procedures, do not forget to attach proof of identity.

In the event of a complaint and if our response does not satisfy you, you can contact the CNIL.